ARIZONA DEPARTMENT OF EDUCATION-CERTIFICATION UNIT

PROVISIONAL SECONDARY TEACHING CERTIFICATE 7-12

➢ **All requirements for the Provisional Secondary Certificate must be met.** The provisional certificate is valid for two years and is <u>not</u> renewable, but may be extended once for two years. **Fees are <u>not</u> refundable.**

1. A Bachelor's degree or higher from an accredited institution. Official transcript(s) required.

2. Option A, B, <u>or</u> C:

   A. Completion of a teacher preparation program in secondary education from an accredited institution or from a Board-approved teacher preparation program.

   B. 30 semester hours of education courses <u>including</u> at least 8 semester hours of practicum in grades 7-12. **Two years** of verified full-time teaching experience in grades 7-postsecondary may substitute for the 8 semester hours of practicum. (Please submit a letter on official letterhead from District Superintendent or Personnel Director to verify teaching experience.) Courses which teach the knowledge and skills described in the professional teaching standards such as learning theory, classroom management, methods and assessment are acceptable.

   C. A valid secondary certificate from another state.

3. A passing score on the secondary professional knowledge portion of the Arizona Educator Proficiency Assessment.

4. A passing score on the secondary education subject knowledge portion of the Arizona Educator Proficiency Assessment. **Subject Knowledge Assessments are listed below.** If a proficiency assessment is <u>not</u> offered in a subject area, an approved area shall consist of a minimum of 24 semester hours of subject-related courses from an accredited institution. Note: An approved area in general science is comprised of 12 semester hours of life science courses and 12 semester hours of physical science courses.

   Subject Knowledge Assessments:

Art	Economics (April, 2005)	German	Music
Biology	English	Health	Physics
Business	French	History	Political Science/American Government
Chemistry	Geography	Mathematics	Social Studies
			Spanish

5. A valid Arizona Fingerprint Clearance Card (plastic) issued by the Arizona Department of Public Safety at (602) 223-2279.

<u>NOTE</u>: If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution, you have **three years** under a valid teaching certificate to fulfill the requirement, <u>except</u> that if you are teaching an academic course on history, government, social studies, citizenship, law, or civics, you have **one year** to fulfill the requirement.

1. Arizona Constitution (a college course or the appropriate examination).

2. U.S. Constitution (a college course or the appropriate examination).

REQUIREMENTS FOR THE STANDARD SECONDARY CERTIFICATE

➢ **All requirements for the Standard Secondary Certificate must be met.** The standard certificate is valid for six years and is renewable. **Fees are <u>not</u> refundable.**

1. Qualify and <u>hold</u> the Provisional Secondary Certificate for **two years**.

2. A valid Arizona Fingerprint Clearance Card (plastic) issued by the Arizona Department of Public Safety at (602) 223-2279.

3. A passing score on the performance portion of the Arizona Educator Proficiency Assessment. Currently, the assessment has not been developed. **Two years** of verified full-time teaching experience during the valid period of the provisional certificate may be used to convert the Provisional Certificate to a Standard Certificate. (Please submit a letter on official letterhead from District Superintendent or Personnel Director to verify teaching experience.)

*PURSUANT TO A.R.S. 15-534.03, EACH EDUCATOR MUST NOTIFY THE DEPARTMENT OF EDUCATION OF ANY CHANGE OF ADDRESS WITHIN THIRTY DAYS. CHANGE OF ADDRESS FORMS ARE AVAILABLE ON OUR WEBSITE.

ALL DOCUMENTATION, INCLUDING TRANSCRIPTS, BECOMES THE PROPERTY OF THE ARIZONA DEPARTMENT OF EDUCATION AND WILL NOT BE RETURNED. REQUIREMENTS MAY BE SUBJECT TO CHANGE AND ARE FULLY REFERENCED IN THE ARIZONA REVISED STATUTES AND ADMINISTRATIVE CODE.